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Application Form for Final Approval
Incentive of Reimbursement to the
Ministry of Information & Broadcasting, Government of India
(To be submitted within 90 days of completion of Production in India)

For Film Facilitation Office (FFO) Use Only

Date Received

Application Reference No.

Section A – APPLICANT DETAILS

Interim Approval Number:
Title of Production:

1. Foreign Applicant Details

Applicant Company Name.....

Country.....

Registered Address.....

Telephone.....

Email.....

Website.....

Company Authorized Person for the Production in India

Name.....

Designation (in the aforementioned company).....

Registered Address.....

Country.....

Nationality.....

Country of Citizenship

Passport Number.....

Telephone.....

Mobile.....

Email.....

Tax Number.....

2. India Line Producer/Line Production Service Company (LPSC) Details

India Company Name.....

Registered Address

Telephone.....

Email

Website.....

Contact Person name.....

Mobile.....

PAN Number.....

GST Registration Number.....

Aadhaar Number (if individual).....

Section B – PRODUCTION (ACTUALS) DETAILS

1. If Feature Film or Documentary,
 - a) Total running length (in minutes)
 - b) No of Days Shot in India

2. If Television show/series,

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- a) Total number of episodes
 - b) Duration of each episode
 - c) No of Days Shot in India
3. Total Number of Manpower (cast/crew) used while filming in the country
 4. Total Number of Indian manpower (cast/crew) hired while filming in the country
 5. First Principal Photography Date in India
 6. Production Completion Date in India
 7. Scheduled completion date of full production until ready for release
Month..... Year.....

Post Production Details (if any)

1. List of Services used with company names detailing out the expenditure for each service used.
Example of services - Animation, Visual Effect (VFX), 3D conversion, Editing, Music and Scoring, Sound Design Editing and Mixing, Voice over, Subtitles, Colour Correction etc.

S.No.	Production Company Name	Type of Service	Expenditure

2. Post Production Dates in India -
From.....(DD/MM/YY) to(DD/MM/YY)
3. Total Post-production expenditure in India.....
4. Percentage of post-production done in India

Expenditure Details

Total India Production Expenses in INR (Details of local production spent, should be minimum INR 2.5 crores (approx. USD 330,500)); with the exception of Documentaries which do not have a qualifying minimum threshold.

INR

Section C - FINANCIAL DETAILS

1. Bank Details of the LPSC
(This shall be the bank account to which the refunds shall be transferred)

Account Name
Account Number.....
Bank Name
Branch
Bank Address
SwiftCode.....
IBAN/IFSC.....

2. Bank Details for the production in India

Bank Name
Branch
Account Name
Account Number.....

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3. Applicant's Auditor details in India

Company Name

Contact Person

Registered Address

Telephone.....

Email

Website.....

Section D - Relevant Questions

- Has the applicant applied for incentives for any other production in India?
 - Yes No
- If Yes, please specify (with dates)

- Has the applicant received the incentives for any other production in India?
 - Yes No
- If Yes, please specify (with dates)

- Has the said project received any other incentive from any State Government in India?
 - Yes No
- If Yes, please specify

- Has the applicant received any other incentive from any other country for the said project?
 - Yes No
- If Yes, please specify

Section E - Attachments Checklist

Applicants are requested to go through the guidelines and policy, carefully regarding the documentation required for cash rebate, to ensure that all correct documents are submitted. All required documents must be submitted in totality for FFO to accept the application.

S.No.	Document attached	Tick (if attached)
1.	Interim Approval	
2.	Copy of Passport (first and fast page) or National Identity Card of the Foreign Company's Authorized Person for the Production in India along with the Authorization letter certifying that the person is an employee of the afore mentioned company and responsible for the production in India*	
3.	The Line Producer/ Line Production Service Company (LP/LPSC) should submit a copy of self-Attested PAN Card, GST Registration Certificate, Authorization letter, Company Registration certificate. - In case of an individual Line Producer, a copy of self-attested AADHAAR card should also be submitted.	
4.	Bank Letter with account information certified by bank, to which the Cash Rebate Incentives shall be transferred	
5.	Registration details of the Auditor appointed by the applicant to audit the production expenditure incurred in India	
6.	Certificate of the Auditor i.e., an item wise audited statement, certifying the Production expenses incurred by the Applicant in the Republic of India	
7.	Bank Statement from which payouts are made for filming/ production in India	
8.	Expenditure which are covered under Goods and Services Tax Act, 2017 (GST) should be presented with GST compliant invoices and information	

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9.	International Producer/Production Company to submit a self-attested statement authenticating the expenses incurred in India against the production budget and the production schedule	
10.	Undertaking from the International Producer with regard to the successful completion of the project in India as per the permission letter given by MoI&B OR MoEA	
11.	Self-Declaration form stating no harm/ negative impact done on the environment and/or to natural resources	
12.	The Feedback Form of the FFO duly filled in by the Indian LP/ LPSC i.e., the Applicant	
13.	LO report, in cases where SEO/ GoI/ State Government assigns an LO to the production team	
14.	No Objection certificate (NOC) from the concerned officer/ Mission, for all Documentaries or those films where SEO recommends the film be shown to a representative of the Government of India, in India or an Indian Mission abroad	

* Documents to be notarized by relevant Government Agency or Indian Embassy or Consulate. All documents must be translated in English and notarized along with documents in local Languages.

Section F - Terms and Conditions

I/We Accept the Terms and Conditions of the Incentive scheme of the Ministry of Information & Broadcasting, Government of India.

DECLARATION BY APPLICANT

I....., in my capacity as.....on behalf ofhereby declare that the information in this application for payment is a fair and true reflection of the project and that all relevant information has been disclosed. I am aware of the fact that the information which I have submitted above will have a material bearing on the adjudication of the application and if it, therefore, subsequently transpires that any information in the application and addenda is not correct, or that certain information was omitted, the FFO, Ministry of Information & Broadcasting can render the application invalid and be entitled to withdraw or amend its approval, without prejudice to its rights.

I also declare that,

- 'Filmed in India' credit and FFO logo shall appear in the final production rolling credits of the project at a prominent place and stating that it would be visible.
- The Trailer and Hi-res Poster image of the film shall be submitted to the FFO for display in the FFO Web Portal and other Marketing Collaterals that the FFO may create to promote filming in India, after the release of the said project.

This application (with any addenda), if successful, will form part of your contract with the FFO, Ministry of Information & Broadcasting.

Signature

Name

Signed at(Place) on (Date)